

Global Grant Application

GRANT NUMBER
GG1863930

STATUS
Approved

Basic Information

Grant title

Classroom-Based Library for Elementary Schools in Cam Lo, Quang Tri, Vietnam

Type of Project

Humanitarian Project

Address community needs and produce sustainable, measurable outcomes

Primary Contacts

Name	Club	District	Sponsor	Role
Jenni Lau	Marina City	3310	Club	Host
Sieglinde Warren	Canfield	6650	District	International

Committee Members

Host committee

Name	Club	District	Role
Gladys Goh	Marina City	3310	Secondary Contact
Derrick Wong	Marina City	3310	Secondary Contact

International committee

Name	Club	District	Role
Peter Apicella	Salem	6650	Secondary Contact International
Linda Henderson	East Liverpool	6650	Secondary Contact International
Gregory Brokaw	Jackson Township (Belden Village)	6650	Secondary Contact International

Do any of these committee members have potential conflicts of interest?

No

Project Overview

Tell us a little about your project. What are the main objectives of the project, and who will benefit from it?

The main objectives of this project are to solve the book shortage in Cam Lo District, Quang Tri Province, Vietnam, to introduce the concept of classroom-based library, to provide contemporary education to children in remote areas and to promote English learning capacity by English comic books. More than 4000 elementary children will benefit from this project.

It is hope that we will have more Rotary Districts involved in this kind of project for other areas (districts) in Quang Tri province.

Cam Lo is located in the middle of Quang Tri province, faces Gio Linh district in the North, faces Dakrong and Trieu Phong district in the West and the South respectively, faces Dong Ha City in the East. The total area of the district is 346,89 km², 1 township and 8 communes are included.

Cam Lo is one of the most disadvantaged districts in the province in terms of poverty. All communes in the district are accessible by road; however, the roads between the villages are still very poor. It commonly takes hours to walk from a commune centre to a village.

The objectives of this project are: to solve the problem of shortage of books for children and other reading materials to be used as teaching tools in Cam Lo district; to train teachers, librarians, educators, students how to best use of classroom-based library and to use books effectively.

Name of school Number of classes

KIM ĐỒNG - CAM TUYỀN (2 branches) 12
NGUYỄN VĂN TRỖI - CAM HIỆU 10
HỒ CHƠN NHƠN - TT CAM LỘ 10
LÊ VĂN TÁM - CAM AN 12
NGUYỄN BÁ NGỌC - CAM THỦY (2 branches) 14
LÝ TỰ TRONG - CAM NGHĨA (2 branches) 12
LÊ THẾ TIẾT - CAM THÀNH (2 branches) 16
TRẦN THỊ TÂM - CAM THÀNH (2 branches) 14
HÀM NGHI - CAM NGHIA 10
TRẦN VĂN ỚN - CAM THANH (2 branches) 12
T.QUỐC TOẢN - CAM TUYỀN (2 branches) 10
TH VÕ THỊ SÁU 10
TÔ VĨNH DIỆP - CAM THÀNH (2 branches) 12
NG VIÊN T XUÂN - CAM HIỆU 14
LÊ THẾ HIẾU - CAM CHÍNH (2 branches) 14
NG T MINH KHAI - TT CAM LỘ 12

TOTAL 194 classes in 16 elementary schools
with the total of 25 branches.

There are 4027 elementary students in the Cam Lo District.

The project's goal is to encourage reading interest of children by providing good, suitable books.

The specific deliverables of the project will ensure long-term, tangible educational benefits to children in Cam Lo district for the years to come. These outcomes include:

Outcome #1: solve the shortage of books for school in Cam Lo

Outcome #2: teachers, students, educators understand the use of classroom-based library

Outcome #3: provide contemporary literacy of the world to the children in remote areas

Outcome #4: promote English learning capacity by English comic books

The following are the project's key activities:

- Provide each class a class-based library containing books and other reading materials to encourage children to be prolific readers. Books and reading materials will be rotated among classes and shared by all participating schools to ensure that children will have access to a sufficient number as well as a variety of books.
- Educate teachers and students on the proper care of the books after reading them
- Conduct regular monitoring of project progress

Areas of Focus

Which area of focus will this project support?

Basic education and literacy

Measuring Success

Basic education and literacy

Which goals will your activity support?

Involving the community to support programs that strengthen the capacity of communities to provide basic education and literacy to all

How will you measure your project's impact?

Measure	Collection Method	Frequency	Beneficiaries
Number of benefiting school-age children	Grant records and reports	Every six months	2500+

Do you know who will collect information for monitoring and evaluation?

Yes

Name of Individual or Organization

Ms. Bui Cam Nhung

Phone

+84 905333525

Email

camnhungiir@gmail.com

Address

Briefly explain why this person or organization is qualified for this task.

Ms. CamNhung has been a Coordinator for the DOVE Fund (www.dovefund.org) in Quang Tri, Vietnam for 15 years.

Location and Dates

Humanitarian Project

Where will your project take place?

City or town

Cam Lo

Province or state

Quang Tri

Country

Viet Nam

When will your project take place?

2018-05-01 to 2018-12-31

Participants

Cooperating Organizations (Optional)

Name	Website	Location
Cam Lo Department of Education	http://pgdcamlo.edu.vn/thpt/Default.aspx	Cam Lo Township, Cam Lo District Quang Tri Viet Nam

Do any committee members have a potential conflict of interest related to a cooperating organization?

No

Why did you choose to partner with this organization and what will its role be?

The Cam Lo Department of Education is the key organization in identifying the needs, help implement, monitor, evaluate and maintain this project.

Partners (Optional)

List any other partners that will participate in this project.

Volunteer Travelers (Optional)

No.	Name	Email
-----	------	-------

Describe this person's role in the project.

Host sponsor confirmation of volunteer travelers

Rotarian Participants

Describe the role that host Rotarians will have in this project.

Host Rotarians will work with International Rotarians and Cam Lo Department of Education to collect and present monitoring and evaluation reports to the Rotary Foundation.

Describe the role that international Rotarians will have in this project.

Rotarians from District 6600 (PDGs Chuck Stockings and Do K Nguyen) and District 6650 (PDGs Larry & Sieglinde Warren) have traveled to visit the site on Jan 2, 2018; Rotarians from District 6650 and 6600 will work together to plan another visit the schools after the implementation of the project with the DOVE Fund (www.dovefund.org), a non profit organization set up by Rotarians in District 6600. They also will work closely with Host Rotarians in D3310 and Cam Lo Department of Education to make plans for implementing, monitoring, evaluating and reporting for the project.

Budget

What local currency are you using in your project's budget?

The currency you select should be what you use for a majority of the project's expenses.

Local Currency	U.S. dollar (USD) exchange rate	Currency Set On
USD	1	25/09/2017

What is the budget for this grant?

List each item in your project's budget. Remember that the project's total budget must equal its total funding, which will be calculated in step 9. Every global grant includes a match of at least \$15,000 from The Rotary Foundation's World Fund. Project budgets, including the World Fund match, must be at least \$30,000.

#	Category	Description	Supplier	Cost in USD	Cost in USD
1	Supplies	Elementary books	local	31500	31500
2	Operations	Transportation cost to deliver books from Dong Ha to schools	local	300	300
3	Training	Training workshop for principals, librarians, teachers & other related educators	local	1000	1000
4	Travel	Travel & Stipends for Cam Lo Department Official to weekly visit related schools	local	675	675
5	Equipment	one lap top computer for CamLo Department of Education	local	750	750
6	Training	Contingency	local	2000	2000
Total budget:				36225	36225

Funding

Tell us about the funding you've secured for your project. We'll use the information you enter here to calculate your maximum possible funding match from the World Fund.

#	Source	Details	Amount (USD)	Support*	Total
1	Cash from district	6600	9,000.00	450.00	9,450.00
2	Cash from Club	Marina City	1,000.00	50.00	1,050.00
3	Cash from Club	Singapore	1,000.00	50.00	1,050.00
4	District Designated Fund (DDF)	6650	10,000.00	0.00	10,000.00

*Whenever cash is contributed to the Foundation to help fund a global grant project, an additional 5 percent is applied to help cover the cost of processing these funds. Clubs and districts can receive Paul Harris Fellow recognition points for the additional expense.

How much World Fund money would you like to use on this project?

You may request up to 15,500.00 USD from the World Fund.

15225

Funding Summary

DDF contributions:	10,000.00
Cash contributions:	11,000.00
Financing subtotal (matched contributions + World Fund):	36,225.00
Total funding:	36,225.00
Total budget:	36,225.00

Sustainability

Humanitarian Projects

Project planning

Describe the community needs that your project will address.

The students in rural areas have limited access to good educational equipments as well as materials. Book is among the needed learning materials that help students access updated knowledge. They can gain so much knowledge through reading books.

The project will help the community address the serious shortage of books in rural areas

How did your project team identify these needs?

We work closely with the community in rural of Quang Tri province. We saw every school had very limited books for their students and it was difficult for students to borrow a book (the school library just open one or 2 days/week). It's easy for them to access books everyday by classroom-based library.

How were members of the benefiting community involved in finding solutions?

Students, parents, teachers and educational specialist had meetings to make recommendation to set up a school-based library.

How were community members involved in planning the project?

The educational specialist, teachers, students provided their advice on books list, materials, how to use and maintain. They also plan to use the library for their needs.

Project implementation

#	Activity	Duration
1	Get approval from local government	2 weeks
2	establish managing Board	1 week
3	Held training workshop	2 weeks
4	select vendors	3 weeks
5	purchase materials	2 weeks
6	Districtbute books & materials to schools	2 weeks
7	Monitoring library use and maintenance	monthly after distribution
8	Held a "telling srories workshop" between schools to encourage students interests	at the end of the project

Will you work in coordination with any related initiatives in the community?

Yes

Briefly describe the other initiatives and how they relate to this project.

In the past, we helped the community build some schools. It helped students have spacious and safe learning environment so that the teaching and learning quality were increased significantly. These projects were in educational sector and it can be considered as base for the classroom-based library

Please describe the training, community outreach, or educational programs this project will include.

The training will be on the library operation and maintain, do survey of needed books of each school so that we can provide useful books for schools and students. The telling stories competition is to see the outcome of easy book access method and see the reading book ability of students.

How were these needs identified?

We need to have a training to ensure that the project is implemented at the same way at all school involved. We also get advice from educational specialists on the suitable books for their students

What incentives (for example, monetary compensation, awards, certification, or publicity), will you use, if any, to encourage community members to participate in the project?

The project will be sustainable and if the community members can see the effectiveness of the project they will contribute their ability to maintain the project and to keep it last longer.

List any community members or community groups that will oversee the continuation of the project after grant-funded activities conclude.

The school executive board, the school librarians, the formers teachers as well as class presidents will oversee the continuation of the project.

Budget

Will you purchase budget items from local vendors?

Yes

Explain the process you used to select vendors.

After finish all administrative procedures, we send letter of bidding to related vendors (at least 3) to ask for the bidding dossiers, then we will held a meeting to open their dossier transparently with the participant of project management board, vendors.

Did you use competitive bidding to select vendors?

Yes

Please provide an operations and maintenance plan for the equipment or materials you anticipate purchasing for this project. This plan should include who will operate and maintain the equipment and how they will be trained.

The items will be used by students under the management of former teachers, librarians and class presidents. They regularly check the items to ensure there is no missing and broken.

Describe how community members will maintain the equipment after grant-funded activities conclude. Will replacement parts be available?

There will only be one lap top computer purchased for the staff of the Cam Lo Department of Education to be used for monitoring the project. The staff will be responsible in maintaining the computer which will be guaranteed for at least 5 years.

If the grant will be used to purchase any equipment, will the equipment be culturally appropriate and conform to the community's technology standards?

Yes

Please explain.

One laptop computer to be used by a staff of the Cam Lo Department of Education will also have Vietnamese language software.

After the project is completed, who will own the items purchased by grant funds? No items may be owned by a Rotary district, club, or member.

The schools will own the items and maintain them properly for future students to use.

Funding

Have you found a local funding source to sustain project outcomes for the long term?

No

Will any part of the project generate income for ongoing project funding? If yes, please explain.

This is a free service to students.

Authorizations

Authorizations & Legal Agreements

Legal agreement

Global Grant Agreement

I confirm and agree to the following:

1. All information contained in this application is, to the best of our knowledge, true and accurate.
2. We have read the Terms and Conditions for Rotary Foundation District Grants and Global Grants ("Terms and Conditions") and will adhere to all policies therein.
3. The grant sponsors ("Sponsors") shall defend, indemnify, and hold harmless Rotary International (RI) and The Rotary Foundation (TRF), including their directors, trustees, officers, committees, employees, agents, associate foundations and representatives (collectively "RI/TRF"), from and against all claims, including but not limited to claims of subrogation, demands, actions, damages, losses, costs, liabilities, expenses (including reasonable attorney's fees and other legal expenses), awards, judgments, and fines asserted against or recovered from RI/TRF arising out of any act, conduct, omission, negligence, misconduct, or unlawful act (or act contrary to any applicable governmental order or regulation) resulting directly or indirectly from a Sponsor's and/or participant's involvement in grant-funded activities, including all travel related to the grant.
4. The failure of the parties to comply with the terms of this Agreement due to an act of God, strike, war, fire, riot, civil unrest, hurricane, earthquake, or other natural disasters, acts of public enemies, curtailment of transportation facilities, political upheavals, acts of terrorism, or any similar cause beyond the control of the parties shall not be deemed a breach of this Agreement. In such an event, the Agreement shall be deemed terminated and the Sponsors shall refund all unexpended global grant funds within 30 days of termination.
5. TRF's entire responsibility is expressly limited to payment of the total financing amount. TRF does not assume any further responsibility in connection with this grant.
6. TRF reserves the right to cancel the grant and/or this Agreement without notice upon the failure of either or both of the Sponsors to abide by the terms set forth in this Agreement and the Terms and Conditions. Upon cancellation, TRF shall be entitled to a refund of any global grant funds, including any interest earned, that have not been expended.
7. The laws of the State of Illinois, USA, without reference to its conflicts of laws principles, shall govern all matters arising out of or relating to this Agreement, including, without limitation, its interpretation, construction, performance, and enforcement.
8. Any legal action brought by either party against the other party arising out of or relating to this Agreement must be brought in either, the Circuit Court of Cook County, State of Illinois, USA or the Federal District Court for the Northern District of Illinois, USA. Each party consents to the exclusive jurisdiction of these courts, and their respective appellate courts for the purpose of such actions. Nothing herein prohibits a party that obtains a judgment in either of the designated courts from enforcing the judgment in any other court. Notwithstanding the foregoing, TRF may also bring legal action against Sponsors and/or individuals traveling on grant funds in any court with jurisdiction over them.
9. This Agreement binds and benefits the parties and their respective administrators, legal representatives, and permitted successors and assigns.
10. If any provision of this Agreement is determined to be illegal, invalid or unenforceable, the remaining provisions of this Agreement shall remain in full force and effect.
11. Sponsors may not assign any of its rights under this Agreement except with the prior written consent of TRF. Sponsors may not delegate any performance under this Agreement without the prior written consent of TRF. Any purported assignment of a Sponsor's rights or delegation of performance without TRF's prior written consent is void.
12. TRF may assign some or all of its rights under this Agreement to an associate foundation of TRF. TRF may delegate any performance under this Agreement to an associate foundation. Any other purported assignment of TRF's rights or delegation of performance without the Sponsors' prior written consent is void.

13. Sponsors will comply with all economic and trade sanctions, including those implemented by the Office of Foreign Assets Control (OFAC) of the United States Department of Treasury, and will ensure that they do not support or promote violence, terrorist activity or related training, or money laundering.

14. This Agreement constitutes the final agreement between the parties. No amendment or waiver of any provision of this Agreement shall be effective unless it is in the form of a writing signed by the parties.

15. Rotary International (RI) and TRF may use information contained in this application and subsequent reports to promote the activities by various means such as The Rotarian, Rotary Leader, rotary.org, etc. Unless indicated otherwise in writing, by submission of the photos, the parties hereby grant to RI and TRF the worldwide right to publish and use the photos, including but not limited to, in RI and TRF publications, advertisements, and Web sites and on social media channels and to license use to others, including, but not limited to, media outlets and its partners and through RI's online image database, for the purposes of promoting Rotary. By submitting the photos, the parties represent and warrant that all persons appearing in the photos have given their unrestricted written consent to use their likenesses and to license use to third parties.

16. The Sponsors agree to share information on best practices when asked, and TRF may provide their contact information to other Rotarians who may wish advice on implementing similar activities.

17. The Sponsors will ensure that all individuals traveling on grant funds have been informed of the travel policies stated in the Terms and Conditions and have been made aware that they are responsible for obtaining travel insurance.

Primary contact authorizations

Application Authorization

By submitting this global grant application, we agree to the following:

1. All information contained in this application is, to the best of our knowledge, true and accurate, and we intend to implement the activities as presented in this application.
2. The club/district agrees to undertake these activities as a club/district.
3. We will ensure all cash contributions (as detailed in the grant financing) will be forwarded to The Rotary Foundation (TRF) or sent directly to the global grant bank account after Trustee approval of the grant.
4. Rotary International (RI) and TRF may use information contained in this application to promote the activities by various means such as The Rotarian, the RI international convention, RVM: The Rotarian Video Magazine, etc.
5. We agree to share information on best practices when asked, and TRF may provide our contact information to other Rotarians who may wish advice on implementing similar activities.
6. To the best of our knowledge and belief, except as disclosed herewith, neither we nor any person with whom we have or had a personal or business relationship are engaged, or intend to engage, in benefiting from TRF grant funds or have any interest that may represent a potential competing or conflicting interest. A conflict of interest is defined as a situation in which a Rotarian, in relationship to an outside organization, is in a position to influence the spending of TRF grant funds, or influence decisions in ways that could lead directly or indirectly to financial gain for the Rotarian, a business colleague, or his or her family, or give improper advantage to others to the detriment of TRF.

All Authorizations & Legal Agreements Summary

Primary contact authorizations

Name	Club	District	Status	
Jenni Lau	Marina City	3310	Authorized	Authorized on 01/04/2018
Sieglinde Warren	Canfield	6650	Authorized	Authorized on 19/03/2018

District Rotary Foundation chair authorization

Name	Club	District	Status	
Zainie Abdul Aucasa	Kota Kinabalu	3310	Authorized	Authorized on 02/04/2018
Peter Apicella	Salem	6650	Authorized	Authorized on 22/03/2018

DDF authorization

Name	Club	District	Status	
Michael Raulin	Canfield	6650	Authorized	Authorized on 27/03/2018
Peter Apicella	Salem	6650	Authorized	Authorized on 16/02/2018

Legal agreement

Name	Club	District	Status	
Peter Apicella	Salem	6650	Accepted	Accepted on 22/03/2018
Jenni Lau	Marina City	3310	Accepted	Accepted on 01/04/2018

Bank Information
